

**Minutes: Faculty for Undergraduate Neuroscience (FUN) Business Meeting
Oct 15, 2012, New Orleans**

Submitted by FUN secretary Jan Thornton, Oberlin College

Present: Mary Morrison, Jeff Wilson, Gary Dunbar, Ron Bayline, Ian Harrington, David Jewett, Jean Hardwick, Danielle Friend, Ashley Fricks-Gleason, Jared Young, Laura Symonds, Jan Thornton, Bill Grisham, Charles Weaver, Karen Baskerville, Jen Yates, Jeff Smith, Bob Rosenberg, Amy Jo Stavnezer, Eric Wiertelak, Julio Ramirez, Erin Keen-Rhinehart, Chris Fink, Mike Kerchner, Kurt Illig, Katherine Mickley Steinmetz, Andrew Mickley, Shelly Dickinson, MaryLou Caspers, Barbara Lom, Adrienne Betz, Noah Sandstrom, Elaine Reynolds.

Welcome and Introductions. President Elaine Reynolds welcomed and introduced the incoming FUN president Noah Sandstrom.

This year's activities and positive developments include 1) new membership categories/benefits. A new category is 'prefaculty' e.g. grad students and postdocs. 2) JUNE will now be listed in PubMed 3) FUN has developed closer ties with cNDP and now has a representative on cNDP. 4) This was the first year for the graduate fair and it was well attended. 5) There is a change in the secretary position. 6) Will try to make a more content-rich newsletter.

Election Results. Sandstrom thanked the outgoing officers and recognized the incoming officers. 248 ballots were cast.

Sandstrom is currently president, Reynolds will become Past- President and Jeff Smith is President- Elect.

David Jewett is Treasurer, Bayline is Past- treasurer and Kurt Illig is Treasurer- Elect.

Travel Awards. There were thirty-eight applications and 16 travel awards given out, four from NRP. Will co-sponsor one with SfN for Brain Awareness Week.

Officer/Committee Reports

Nu Rho Psi (Mickley). Everyone was urged to apply for a chapter. NRP now has 28 chapters and over 1300 members. They will sponsor travel awards. NRP can now file tax returns for all chapters. Applied for an NSF incubator grant. NRP had its first members meeting yesterday.

Journal of Undergraduate Neuroscience Education, JUNE (Wiertelak). Wiertelak is the new editor in chief. Inclusion in PubMed is coming soon.

cNDP Report (Wiertelak). They are working with grad schools to help with their education e.g. developing best practices and how to disseminate them. A survey will be coming.

Education Committee (Wiertelak).

Planning is ongoing for the 2014 Ithaca workshop at the end of July or beginning of Aug.

Public Policy (Ramirez). Those present were thanked for contacting representatives and encouraged to contact congressional representatives in 2013. A brief summary of funding on the national level was given.

SOMAS-URM (Ramirez). 2012 Awardees were announced. This is the 8th and last year of the program. In all, 42 awards were granted, worth approximately \$392,000. FUN was thanked for its support. The accomplishments of the awardees were described; SOMAs awardees, especially underrepresented minorities, saw significant improvement across many dimensions.

Website (Reynolds). There has been a lot of traffic. Student-related resources are very popular. Will work on a new listserv. An editorial policy for the newsletter was proposed. The communication policy for the website was approved.

FUN equipment loan program (Smith). One new vendor, Nikon, was added. This year, there were 7 applicants. Smith will serve as coordinator again next year. Contact vendors if you have any possible sponsors willing to donate.

FUN social/posters (Dickenson). There will be 163 posters on 135 boards. Will be giving travel awards and 5 faculty awards. Used a google form for the first time. Will collate the info.

FUN-SfN Booth (Jewett). There are plans for next year for a new shirt based on the FUN diagram. Sales yesterday were approx. \$2500 (down 40%). There are 3 booths: so one is open for discussions/consulting.

Treasurer (Bayline). Are trying to sell the merchandise FUN presently has. Budget total assets: up \$12k at meeting start relative to last year. Have more than \$89k in endowment account. 380 members are paying dues and there are 460 total. 16 travel awards.

There is a surplus of \$18k from the 2011 workshop. The SfN meeting cost is approx. \$11k this year (\$15k last year). \$9k was allotted for JUNE editorial training and PubMed indexing. It is projected that FUN is breaking even (excluding the \$18k).

For the 2013 budget: FUN may be in the black with the change in dues categories, increase in dues by \$5.

New Business

-Proposed changes to secretary duties eg maintain historical records. New wording voted on and passed. See below.

Proposed bylaw change:

Current wording

Section 5. Secretary. The Secretary shall be a regular Member of FUN and shall serve for a term of two years, beginning at the close of the Annual Meeting at which the election results are announced, and shall not serve more than three consecutive terms in this office if so elected. The Secretary shall assist the President, shall be responsible for the minutes of all meetings of the Executive Committee, the Annual Business Meeting, and any special meetings. The Secretary shall file and hold subject to call, and to direct the publication of such records, reports, and proceedings as are authorized by these Bylaws and by vote of the Executive Committee at any duly constituted meeting. The Secretary shall be responsible for issuing notice of the Annual Meeting and for distribution of ballots.

Proposed wording

Section 5. Secretary. The Secretary shall be a regular Member of FUN and shall serve for a term of two years, beginning at the close of the Annual Meeting at which the election results are announced, and shall not serve more than three consecutive terms in this office if so elected. The Secretary shall assist the President, shall be responsible for the minutes of all meetings of the Executive Committee, the Annual Business Meeting, and any special meetings. The Secretary shall file, hold subject to call, and direct the publication of such records, reports, and proceedings as are authorized by these Bylaws and by vote of the Executive Committee. The Secretary shall also have primary responsibility for publicizing FUN events and activities and assisting with timely updates to the website and the email newsletter.